



Telephone Number Porting

PLEASE COMPLETE THIS FORM FULLY AND ACCURATELY; THE PORTING PROCESS IS VERY FUSSY AND THE LOSING COMPANY WILL REJECT YOUR PORT IF IT CONTAINS ERRORS. THERE IS A FAILED PORT CHARGE OF £10. READ THE NOTES BELOW, BUT IF IN DOUBT, PLEASE CALL US ON 020 7043 5555

Current Provider Information	
Account Number	
Customer Name (if shown on bill)	
Company Name (if shown on bill)	
Original Installation Address	
Town / City	
County	
Post Code	
Main Billing Telephone Number	
Telephone number(s) to be ported	
How many other numbers are associated with the number(s) you are porting	
Line Type	Single / Multi
Does the line (number) terminate at an ordinary telephone socket ?	Yes / No
Does the line (number) terminate on PBX group or other equipment ?	Yes / No
Is line supplied by BT Highway or ISDN ?	Yes / No
Porting Date Required	
Date*	
Time*	

Voipfone Account Information	
Do you want the number to be used as a voice number or a fax to email number?	Voice / Fax
Voipfone Account Number (8 Digits, Starting with 3)	

When complete please email or fax to porting@voipfone.co.uk or 020 7043 5556



Guide to filling out 'Telephone Number Porting' form.

Current Provider Information	
Account Number	Your account number supplied by your current provider
Customer Name (if shown on bill)	Your name as it appears on any bills from your current provider
Company Name (if shown on bill)	Your company name as it appears on any bills from your current provider
Original Installation Address	The address at which your line or service was installed
Town / City	
County	
Post Code	
Main Billing Telephone Number	The main telephone number on your account with your current provider
Telephone number(s) to be ported	Please list all of the numbers you wish to port over to our service
How many other numbers are associated with the number(s) you are porting	Please confirm how many numbers are associated with the numbers you're porting
Line Type	A Single Line is the normal sort of telephone line; it connects to a normal telephone socket. Multi lines usually connect to PBX equipment but also includes single lines terminating on other equipment (eg. ISDN) or 11 or more single lines at the same address
Does the line (number) terminate at an ordinary telephone socket ?	If you have a main number which you are porting and several others (DDIs) associated with it or if you are porting a number from a DDI range e.g. on a PBX, you must list all the other numbers too – even if they are not to be ported.
Does the line (number) terminate on PBX group or other equipment ?	
Is line supplied by BT Highway or ISDN ?	Note: Cessation of ISDN. Where numbers are ported from an ISDN installation you may need to request the cessation of the service with your current provider directly. Once your number has ported over successfully confirm with your current provider your account is closed.
<p>Porting Date Required - We can ask for a specific time and date for a single number to be ported but it needs to be at least 7 working days ahead and between 10am and 4pm. BT Openreach can not guarantee to do it on that date. For multiple numbers we will inform you of the earliest date available.</p>	